



UNIVERSITY of WASHINGTON

School of Forest Resources

November 29, 2010

Subject: Equipment Support Competition – Proposal Evaluation

To: Bev Anderson, Frank Greulich, James Lutz (Chair), Marc Morrison, Cecilia Paul, Steve West

From: Thomas M. Hinckley, Interim Director



As a result of a memo sent to the faculty and staff on October 27th, we have received six proposals addressing the equipment part of the competition established with the sending of that memo (see next page for specific content of the memo). I am requesting your service in the evaluation of these proposals and would appreciate by January 3, 2011 (or sooner, if possible), a ranking of these proposals. In all likelihood, several proposals will be supported (please indicate those proposals, irrespective of rank, that should not be supported). We have copies of each of these proposals and these will be sent to you.

Please consider the quality of the proposal, the balance between innovation and need, and the likelihood of success in either heading into a new direction or overcoming a major current barrier to an existing direction in your evaluation. Specifically you should remember that the goal of this competition is to position SFR and its units for the longer term in the new budgetary environment. In your evaluation, please provide me with a statement regarding how the group thinks a recommended project will do this.

Bev Anderson and Marc Morrison will make sure that the final budget considered is correct. Ms. Deborah Livingstone will provide administrative assistance in scheduling meetings.

Thank you.



Beverly Anderson and I have worked together to find funding and to define how that funding might be used to support several competitive initiatives within the School. All of these competitions should be viewed as mechanisms to improve our research, teaching and engagement profile as we move ahead. Three categories have been identified and the specific goals, objectives, requirements, and deadlines for each of these categories will be dealt with individually. The three categories are:

1. Research
- 2. Equipment**
3. Student support

Equipment Proposals (minimum \$60,000)

We are making a minimum of \$60,000 available to fund the purchase of research and/or teaching equipment, including computers not available through the STF pathway. Proposals should address what is to be purchased, how this piece of equipment will enable increased productivity, efficiency, novelty, or overcoming a significant technical barrier in one's teaching or research. Both individual and group proposals may be submitted. Individual proposals cannot exceed \$10K whereas group proposals cannot exceed \$30K. Matching funds should be sought and will make the proposal more competitive.

Proposals should be 2 pages (1.5 spacing, Times Roman 12, 6 inch wide text area); references, if appropriate, on a third page and a completed SFR Purchase Order Request form (at <http://www.cfr.washington.edu/sfrTools/forms/index.shtml>) to serve as the budget page. **Due November 15 at 5 pm.**