

# **SFR First Aid/CPR Certification Requirement and Procedure for 2011-12**

## **SFR First Aid/CPR Certification Requirement**

- Faculty and graduate students in wet labs, leading field trips, and working in the field are required to have valid First Aid/CPR Certification.
- Valid Wilderness First Aid Certification is required for those working in remote field areas.

## **Moving toward compliance: Procedure for 2011-12**

- SFR is coordinating a First Aid/CPR Certification course on September 23<sup>rd</sup>, 2011 in the Lockwood Forest Club room for those needing certification under the new requirements (PLEASE RSVP ASAP if you need it and can attend). Also, SFR will cover costs (at \$44/person) of those attending other courses (full day offering on September 26<sup>th</sup> at SAFS, and half day offerings on Nov. 2<sup>nd</sup>/3<sup>rd</sup> and Dec. 5<sup>th</sup>/6<sup>th</sup>), but only for those required to be certified. Regular offerings are found on the EH&S site at: <https://www.ehs.washington.edu/psotrain/corsdesc.shtm#firstaid>
- SFR will coordinate a Wilderness First Aid Course (2 day course) during Autumn quarter and cover the \$125 fee for those requiring certification.
- All TAs and RAs will be checked for appropriate valid certification on the hiring form.
- Faculty and students are responsible for notifying Student and Academic Services when certification is required for field or lab work.
- Future certification costs will be rolled into course fees and research grants, as appropriate.
- Additional procedures to assure compliance will be implemented throughout the academic year, and a tracking process will be developed.

## **References: Unit Examples and Information from UW Risk Management:**

Information is found at:

<http://www.ehs.washington.edu/ohshsplans/firstaidplan.pdf> and

<http://www.washington.edu/admin/rules/policies/APS/10.05.html>, with key points as follows:

**Any Work Environment--**Compliance may be achieved for any type of work environment if each supervisor (or their designee) is trained and certified in first-aid. It is strongly recommended that an alternative person also be trained and certified in first-aid to assure coverage during absences.

**Remote Locations (Research Field Stations, Field Trips, Diving)--**When University employees are stationed in remote locations such as research field stations or on field trips that are not served by a local jurisdiction emergency medical service, there must be at least two employees on-site at all times who have advanced first-aid training.

In addition, when University employees are assigned to work at remote field locations or field trips, the employing unit must have a written emergency plan for each field station or field trip. The emergency plan must include emergency phone numbers, communications capabilities, provisions for transportation of injured or ill, and location of nearest medical facilities.

**Satellite Facilities** (including Friday Harbor Laboratories, Pack Forest Research Station, Big Beef Creek Research Station, and the like.)—First aid certification is required for all persons in direct charge of work crews and academic, service, and research shops. If the duties of the person in charge require an absence from the crew or shop, another person holding valid first aid certification must be present.

**Other Off-Campus Activities**—Any academic and/or research field team must have within the group persons with valid first aid certification. The level of first aid training required will depend on the type of activity the team is pursuing; the location; and the availability, response time, and means of communication by and with emergency response units.

**CoEnv Unit Examples:**

**ESS** requires their entire faculty to be First Aid certified, and trains all their new graduate students as a part of their orientation. They coordinate a Wilderness First Aid course that is becoming mandatory for remote site workers.

**SAFS** runs certification at orientation as well. They require and verify certification for all TAs with a wetlab or field responsibilities. Lab groups and/or faculty are responsible for making sure that RAs are certified.